



MEETING MINUTES
September 9, 2013 – 12:00 Noon

Commission Members in attendance

Don Purcell, Chairman
James Christopher, Vice Chairman
Stuart Hope, Treasurer
Russell Goudelock
Peter Mayers
John Dean
Robert Pulliam

Richland County Staff in attendance

Greg Pearce, Council Liaison
Torrey Rush, Council Liaison
Sparty Hammett, Assistant County Administrator
Chris Eversmann, PE, CM, Airport Director
Terry Wise, Administrative Assistant

Visitors in attendance

Scott Linaberry, CW Hanger Partners, LLC
Edwin Garrison, CW Hanger Partners, LLC
Pat Gilmartain, HRH Neighborhood
Ken Hawk, PE, WK Dickson
Joe Barkevich, AICP, WK Dickson
Dennis Wiehl, AIA, Mead & Hunt
Dave Lipski, Eagle Aviation
Paul Bass, Eagle Aviation

Call to Order, Welcome, and Invocation

Chairman Purcell called the meeting to order and announced a quorum in attendance. He welcomed everyone and called for the invocation. The invocation was delivered by **Commissioner Hope**.

Chairman Purcell made a presentation of an airport plaque to former **Commissioner Dabney** in recognition of his dedication and service to the Richland County Airport Commission which

first began in 1994. Former **Commissioner Dabney** thanked **Chairman Purcell** and the Commission and acknowledged his heartfelt appreciation.

Mr Chris Eversmann introduced **Mr Sparty Hammett, Assistant County Administrator** under whose oversight the Airport now falls. **Chairman Purcell** welcomed **Mr Hammett** and thanked him for attending.

Approval of Minutes

Chairman Purcell presented the minutes of the July 8, 2013 Airport Commission meeting for approval. **Chairman Purcell** made a motion to approve the minutes as presented, **Commissioner Hope** seconded, and all approved.

Approval of Agenda

Chairman Purcell presented the agenda as circulated. **Commissioner Hope** made a motion to approve the agenda as presented, **Commissioner Christopher** seconded, and all approved.

Report of Items for Executive Session

Commissioner Purcell made a motion to defer the executive session until the end of the agenda. **Commissioner Hope** second, all approved.

Presentation – **Mr Scott Linaberry** with CW Hanger Partners, LLC gave a Project Status Update brief on the Curtiss-Wright Hanger restoration and redevelopment project. He stated they were in the process of arranging for the sale of historic property restoration tax credits and asked that Commissioners refer any interested parties to him to find out more. Parties with a genuine interest in aviation history and live in South Carolina are preferred, but not required. **Mr Linaberry** said that it is important that the hanger maintain the Curtiss-Wright name along with whatever new additional names might be added. He explained the benefits and differences of the tax credit programs and noted that tax advisors have been retained. Project Architects and Engineers (A/E) have also been identified.

Officers' Reports

Chairman's Report – **Chairman Purcell** attended Triple Tree Aerodrome Event. It was filled with great family oriented activities and he highly recommended future attendance.

Vice Chairman's Report – No report

Secretary's Report – No report

Treasurer's Report – **Commissioner Hope** reported that the airport is in good shape with regards to this year's operating budget (to include utilities which were challenging last fiscal year).

Committee Reports:

Finance Committee – No report

Marketing Committee – **Commissioner Goudelock** reported good activity at the airport during the recent USC opening home football game against UNC. Roughly 35 aircraft arrived and departed during a recent game with the busiest hours were between 3:00 and 5:00 p.m. A good volume of fuel sales were generated as a result of the activity.

Operations Committee – **Commissioner Christopher** reported that the owner of City Roots Urban Farm has expressed interest in using a small area of undeveloped airport property for their farming operation. That could mean no maintenance on our part in that area and it would generate a small amount of revenue. However, there are additional details to be discussed and worked out.

Airport Director's Report

Airport News – **Mr Eversmann** reported the pilot involved in the recent “gear up” emergency landing had undergone a similar landing several years ago, but was not injured. He also spoke on the outstanding service provided by first responders and officials at the scene. **Mr Eversmann** shared with the Commission an article in the August 30th edition of the *Columbia Star* regarding “National Aviation Week”

Meetings, Events, and Visits

- Jul 11 – SCASC meeting
- Jul 16 – Avigation Easement property owner meeting
- Jul 17 – RC Stormwater Manager
- Jul 18 – RC Department Directors
- Jul 22 – Avigation Easement property owner meetings (3)
- Jul 23 – CPR / Defibrillator Training
- Jul 24 – AAAE Exam Call
- Jul 25 – Columbia Aerospace Task Force meeting
- Aug 1 – WK Dickson meeting
- Aug 7 – Eagle Aviation meeting
- Aug 8 – WK Dickson meeting
- Aug 14 – 15 – AAAE Airfield and Facilities Maintenance Conference, Spokane, WA
- Aug 20 – Operations Committee meeting
- Aug 21 – National Aviation Week Luncheon
- Aug 22 – Property Closing Coordination meeting
- Aug 22 – Airport Orientation
- Aug 28 – AAAE Examiner Call
- Aug 29 – Frank Shumpert meeting
- Aug 30 – City Roots meeting
- Sep 5 – Airport Orientation

Children's group visits: Jul 10, 11, and 31

AIP Project Updates

- Airspace tree penetration removal
 - Avigation easements acquisition – ongoing

- Property acquisition
 - 0.25 acre required for extension of Taxiway 'A' – appraisals complete
 - 5.71 acres fronting Plowden Road – Closing scheduled for September 19, 2013

- Taxiway 'A' extension and SE Airfield grading and drainage improvements
 - LOMR Update – Letter of acknowledgement has been received
 - Permitting
 - 60% Design
 - Phase II (100%) Design WA rec'd
 - Construction – Late Summer/Fall 2014

Budget and Finance

- Operating Budget status (through Aug 31, 2013 with 17% of the FY completed):
 - Personnel – 15%
 - Operations – 19%
 - Capital – 0%
 - Overall – 16%
- Fiscal Year 2013 Operations Revenue – \$248,302.06

Eagle Aviation

- Fuel Sales – August 2013 fuel sales were down 22% from July 2013
- Hangar Occupancy – Full
- Ramp Fees using the new FY-14 rate schedule were collected in August.

Airport Metrics

- **Aircraft Complaints** – There was one (1) aircraft complaint during the period Jul 1 – Aug 31, 2013
 - 1 – Aug
 - 1 – WedThe aircraft could not be identified, so no information letter was sent.

- **Facilities & Grounds Maintenance Requests**
 - There were 27 Maintenance Requests during the period of Jul 1 – Aug 31, 2013.
 - 69% - airside / 10% - terminal / 21% - landside
 - 30% - electrical related / 67% - hangar related

Other Items

- Curtiss-Wright Hangar
 - FAA Land release authorization approved
 - Need to agree on historic preservation easement holder
 - Initial 180-day period until closure started on July 12, 2013
- SCANG Air Defense Exercise “Fertile Keynote” on Sep 12, 2013
- 10,000th Young Eagle Flight proclamation to be presented on Sep 17, 2013
- Visit by the B-17 “ The Movie – Memphis Belle” Oct 5 – 6, 2013

County Liaison’s Report

Councilman Pearce commented on the outstanding job by **Mr Justin Martin** (PIO Media Production Specialist for Richland County) on the video he produced for National Aviation Week.

Unfinished Business

None

New Business

None

Executive Session

The executive session was called to order at 12:45 p.m. and finished at 1:23 p.m. No action was taken in Executive Session.

Adjournment – The meeting adjourned at 1:24 p.m.